

**Berean Christian Church**  
**Dr. Kerwin B. Lee, Senior Pastor**

**Middle School Ministry Coordinator**

**Position Description**

**Principle Role**

The Middle School Ministry Coordinator is accountable to the Pastor of Discipleship and Worship for developing and implementing programs, events, and activities that foster spiritual growth, community engagement, and positive development among middle school students, grades 6<sup>th</sup> – 8<sup>th</sup>, within our church community. The ideal candidate will possess strong leadership, communication, and organizational skills, along with a deep understanding of the unique challenges and opportunities in working with middle school students.

**Primary Responsibilities**

**The Middle School Ministry Coordinator is responsible for:**

- Collaborating with church leadership and youth ministry team to create relevant Middle School Ministry programs that align with the church's vision and values.
- Communicating with students, parents, volunteers, and church staff through various channels, including social media, email, and in-person interactions.
- Coordinating volunteers to serve in the Middle School Ministry, encouraging a collaborative and enthusiastic team culture.
- Cultivating meaningful relationships with middle school students, their families, and the broader church community, providing pastoral care and support to youth in times of need.
- Developing youth leaders to assist in the implementation of Middle School Ministry activities and encourage their personal growth in faith and leadership.
- Ensuring a safe environment for all Middle School Ministry activities, complying with all child protection policies and best practices.
- Facilitating the involvement of youth in congregational worship, empowering them to use their gifts and talents in service to God and the church.
- Leading Bible studies, discussions, and teachings that address the spiritual needs and questions of middle school students while promoting biblical values and principles.
- Planning various events and activities, such as retreats, mission trips, community service projects, and social gatherings, to encourage fellowship and spiritual growth.
- Reaching out to unchurched middle school students and creating an inclusive and welcoming environment where they can explore and experience faith.
- Serving as a member of the youth ministry leadership and teaching team.
- Performing all other duties as assigned by the Pastor of Discipleship and Worship.

This position is part-time and will require approximately 20-25 hours per week, with flexibility to accommodate evening and weekend small group meetings and events. Compensation will be commensurate with experience and qualifications.